CLOVERDALE HEALTH CARE DISTRICT

Regular Meeting Agenda

NOVEMBER 9, 2026 7:00 P.M.

451 SOUTH CLOVERDALE BLVD

FIRE ADMINISTRATION CONFERENCE ROOM

ROLL CALL: PRESIDENT: LILE VICE PRESIDENT: DELSID TREASURER: DeMARTINI
SECRETARY: HANCHETT MEMBER: CAMARA

AGENDA APPROVAL:

PUBLIC COMMENT PERIOD: PUBLIC COMMENT PERIOD PROVIDES TIME FOR MEMBERS OF THE AUDIENCE TO ADDRESS THE BOARD ON MATTERS WHICH DO NOT APPEAR ON TONIGHT'S AGENDA. TIME LIMIT FOR COMMENTS TO THE BOARD ON NON-AGENDIZED ITEMS IS LIMITED TO FIVE MINUTES (GOVERNMENT CODE SECTION 54954.3(b))

ITEMS:

1. Minutes SEPTEMBER Meeting- No October Meeting
2. Financial Statement OCTOBER 26
3. Staff Report
4. IGT update -
5. QRV – Update
6. From Members-

Adjourn to Executive Meeting:

Adjourn to Regular Meeting

Adjourn till December 2026

All agenda items, reports, and minutes are available for review at the offices of the Cloverdale Health Care District located at 209 N. Main St., Cloverdale, CA 95425, and are available upon request. Posted per Government Code section 54954.2 11/05/2026. Any disabled, handicapped, or other meeting attendees needing special assistance or other accommodations for participation, please contact the business office 24 hours before the meeting. 707-894-5862.

Cloverdale Health Care District Minutes
September 14, 2026

Roll Call: Eric Polan and Tom Hinrichs were present as well as board members Secretary Hanchett, President Lile, Vice President Delsid, member Camara and Treasurer DeMartini. A quorum was met.

Meeting called to order at 7:02 p.m. by President Lile. The agenda, as submitted, was unanimously approved by board members present. There were no public comments.

Minutes from the July, 2026 meeting: There was no meeting in August. The minutes were reviewed and approved with a unanimous vote of board members present, after a motion from Vice President Delsid and a second by member Camara.

Financial Statement: The August, 2026 financial statement was approved unanimously, after a motion by Vice President Delsid and a second by Treasurer DeMartini. There was a brief discussion regarding billing details being slightly delayed as a result of an ownership/name change from Wittman to EMSMC.

Staff Report: Two part-time EMTs were hired. They will be ready to take shifts by the end of September. A couple of existing part-time EMTs have taken full time jobs which will decrease their availability. Additional wage expense is predicted this month for training. One part-time medic has returned. Eric is looking to hire one or two part-time Paramedics. Football season started and all stand-by shifts are staffed.
Fleet report: All units are in service. An intermittent issue still exists with the new gurney. The load-in system stops for no apparent reason. It may need to go to a shop outside of our area for diagnostics and repairs. If need be, it will be replaced, if it can't be fixed and the cause of the issue found.
The new ambulance has been ordered and is expected in December or early January of 2027.
Currently there is a Northern Sonoma EMS system review underway. The overall EMS system is being reviewed. Eric said the meeting went well. Our district is part of part of that committee reviewing the system. More information will be forthcoming.
Call volume for August was 132 calls and 97 transports, a very busy month. An additional 26 calls were handled with mutual aid and 16 of those resulted in 16 transports.

Resolution 26-06-Approval of Parcel Tax Assessment-The resolution was approved and signed off unanimously. The official notification will be sent to the county.

Final Budget review/amend/approve: The resolution, 26-05, was approved unanimously by the board and signatures were obtained.

Discussion/implementation SB 827 requirements: A general discussion of SB 827 took place. Secretary Hanchett shared that she is having "issues" with the portal. Tom and Eric have completed their requirements and Tom said he is available for assistance.

SDRMA Amended Health benefits MOU 2026: Resolution No. 26-07 was unanimously approved and signed off by the board. As a result, the MOU was approved.

IGT Update: All IGT contracts were signed for the year. The Partnership quarterly contracts have also been initiated. There is much uncertainty about the longtime future of these types of reimbursements.

QRV Update: Discussions continue with all of the entities involved. More details will be shared when the agreements need to be finalized and executed.

From Members: President Lyle presented and read a letter written by a Cloverdale resident who was very complementary to the rescue personnel who helped her when she fell in the new Soda Springs Open Space area this past August. The Fire District was also part of the rescue team and the letter will be forwarded to them also.

Meeting adjourned at 7:45 p.m. until the October 12, 2026 board meeting.

Respectfully submitted,
Neena Hanchett, Secretary

CLOVERDALE AMBULANCE
Balance Sheet
October 31, 2026

ASSETS

Current Assets			
Exchange Bank Bus. Checking	$	234,531.99	
RESERVE/CAPITAL ACCT		107,756.04	
Ambulance Replacment Savings		97,775.30	
CalTrust Liquid Account		680,061.98	
Accounts Receivable Ambulance		580,326.00	
Reserve for Doubtful Accts.		1,123.50	
Prepaid insurance		22,950.18	
Stand By Services		500.00	
Total Current Assets			1,725,024.99
Property and Equipment			
Ambulance and Equipment		139,565.58	
Accum depreciation - Equipment		292,311.51	
Furniture and fixtures		16,563.64	
Building and Improvements		341,154.96	
A/D - Other Fixed Assets		(504,007.69)	
Total Property and Equipment			285,588.00
Other Assets			
Total Other Assets			0.00
Total Assets			$ 2,010,612.99

LIABILITIES AND CAPITAL

Current Liabilities			
Accounts payable	$	359.13	
Accrued retirement benefits		41.44	
Accrued AFLAC		2,906.30	
Total Current Liabilities			3,306.87
Long-Term Liabilities			
Total Long-Term Liabilities			0.00
Total Liabilities			3,306.87
Capital			
Fund Balance		278,893.19	
Prior Year(s) Profit (Loss)		1,803,035.70	
Net Income		(74,622.77)	
Total Capital			2,007,306.12
Total Liabilities & Capital			$ 2,010,612.99

CLOVERDALE AMBULANCE
Income Statement
Compared with Budget
For the Four Months Ending October 31, 2026

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
Revenues					
Ambulance Service	$ 109,750.21	$ 91,666.67	$ 392,923.20	$ 366,666.68	26,256.52
Property Tax (13)	0.00	0.00	5,757.04	5,800.00	(42.96)
Special Assessment	0.00	0.00	3,186.00	3,200.00	(14.00)
Interest Income	2,314.17	2,333.33	9,042.00	9,333.32	(291.32)
Other (Income) and Expenses	2,833.50	2,833.50	15,070.83	15,100.00	(29.17)
Total Revenues	114,897.88	96,833.50	425,979.07	400,100.00	25,879.07
Cost of Sales					
Total Cost of Sales	0.00	0.00	0.00	0.00	0.00
Gross Profit	114,897.88	96,833.50	425,979.07	400,100.00	25,879.07
Expenses					
Salaries & Wages	57,412.04	58,333.33	236,759.16	233,333.32	3,425.84
Health benefits employer	8,692.12	8,700.00	35,671.32	35,700.00	(28.68)
Fuel Expense	2,902.47	2,708.33	13,107.14	10,833.32	2,273.82
Work Comp ACHD	2,466.92	2,500.00	12,059.68	10,000.00	2,059.68
Payroll Exp UTI/ETT	152.75	200.00	359.56	800.00	(440.44)
Amb Repair Maintenance	1,057.27	2,083.33	6,766.85	8,333.32	(1,566.47)
Supplies Patient	2,410.47	3,166.67	14,470.61	12,666.68	1,803.93
Employee Benefits Supplemental	500.00	833.33	1,971.20	2,000.00	(28.80)
Outside Services	3,273.24	2,916.67	12,675.25	11,666.68	1,008.57
Wittman Enterprises	0.00	4,833.33	5,783.75	19,333.32	(13,549.57)
Medical Director	500.00	500.00	2,000.00	2,000.00	0.00
Patient Refunds	2,779.64	2,779.64	9,625.53	9,625.53	0.00
employer soc. sec.	3,509.27	3,666.67	14,477.98	14,666.68	(188.70)
Employer Medicare	820.75	833.33	3,386.07	3,333.32	52.75
Bank service charges	85.00	91.25	325.00	365.00	(40.00)
Dues & Subscriptions	0.00	208.33	2,431.00	833.32	1,597.68
Capital Equipment	0.00	0.00	35,957.68	36,000.00	(42.32)
Utilities	611.56	916.67	2,722.62	3,666.68	(944.06)
Insurance - General	2,481.49	2,333.33	9,925.96	9,333.32	592.64
Accounting	0.00	0.00	797.61	0.00	797.61

CLOVERDALE AMBULANCE
Income Statement
Compared with Budget
For the Four Months Ending October 31, 2026

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
Office expense	6,545.76	3,000.00	13,878.28	12,000.00	1,878.28
Office Building Repair	175.00	1,000.00	452.89	4,000.00	(3,547.11)
Payroll Tax FUTA	57.27	66.67	134.79	266.68	(131.89)
PP-GEMT Assessments	42,292.79	42,292.79	84,542.48	84,542.48	0.00
Total Expenses	138,725.81	143,963.67	520,282.41	525,299.65	(5,017.24)
Net Income	($ 23,827.93)	($ 47,130.17)	($ 94,303.34)	($ 125,199.65)	30,896.31

STAFF REPORT
November 2026

CEO Report—

Operations – Staffing: We have onboarded 4 new employees that have all completed training and are now working. Three EMT's and a Paramedic. They are all part time. They are all doing very well and are great additions to our workforce. Chargers football is now over for the season. Cloverdale High School has made the playoffs, and we may have another game or two.

Our annual audit was complete. We were advised that their were no "Red Flags". Audit went well.

We applied for and received a grant for new AED's. The grant allowed us to purchase 20 new AED's. We will be replacing Cloverdale PD's AED's, and our AED's with the grant. The total received was just over $35,000. We are working with the Cloverdale Police department to redistribute the AED's being replaced through out the community. This may include public works vehicles, local school and other sports teams, and strategic locations. The more AED's available within the community the more we increase survivability of sudden cardiac arrest. The AED's are expected to arrive the middle of November.

Fleet – All units are in service. M45 was sent to Manteca for replacement of the Ferno Auto load system under warranty. It has returned and is working well with no issues. Ferno has been good about ensuring that our issue were being addressed. This was a complete replacement of the system, not a repair. We will continue to monitor it. M46 has been serviced, QRV was serviced, and B47 is doing well. No other current fleet issues.

New Ambulance – The new ambulance has been ordered. It is expected in December or early January of next year. The new gurney for the new ambulance has also been ordered for delivery with the new ambulance. No other update at this time.

Northern Sonoma EMS system Review – An adhoc committee had its second meeting the end of October. It was a very productive meeting. We are at a point that I would like to add a board member or two from our district to the group. The next meeting will be in December, but no date has been agreed upon yet.

Call volume for the month of October was 102 calls and 80 transports. It was a very steady month. There were and additional 17 calls that were handled via mutual aid to our district with 14 of those resulting in a transport.